



DONATION/PARTIAL DONATION/SPONSORSHIP REQUEST FORM

Request form must be received at least 30 days prior to the event for consideration.

CONTACT NAME: _____ EVENT DATE(S): _____

BENEFITTING ORGANIZATION: _____

EVENT NAME (Please attach any relevant event information with form) _____

EVENT LOCATION/ADDRESS: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ CELL: _____ FAX _____

EMAIL ADDRESS: _____

TAX EXEMPTION ID NO (Please attach a copy of certificate): _____

ITEMS REQUESTED: _____

PLEASE CHECK ONE: PICK UP _____ DELIVERY (See below) _____

Terms and conditions of donation/sponsorships: Nolan's Rental has a limited budget for charitable donations. All organizations requesting a donation or sponsorship, monetary or otherwise, must fill out a Donation/Sponsorship Request Form. This form will be reviewed by management. **All Donations/Sponsorship Request Forms must be received at least 30 days prior to the event for consideration.** All donations will be evaluated on a case by case basis for approval. If your donation request is approved, you must adhere to the following:

A credit card is required for any deposits that are required and for the final payment which is due prior to delivery.

- A signed order confirmation is required when the order is placed.
- Changes/cancellation of an order must be made at least 14 days prior to the delivery date unless otherwise noted on the contract.
- Nolan's Rental must be mentioned in any print media associated with the event and a copy of the media sent to Nolan's Rental
- If appropriate for the event a Nolan's Rental banner will be provided for display.
- Nolan's Rental does not donate delivery fees and may also charge any applicable cleaning and/or labor charges.

I agree to the terms and conditions and wish my donation request to be considered:

Print name

Signature

Date